

NOTICE

Municipal Services Committee
Regular Meeting
Tuesday, March 28th at 5:00 pm

Meeting will be held in person at the City Hall, 3rd Floor, 31 S Madison St Evansville, WI.

MINUTES

1. **Call meeting to order:** 5:00 PM
2. **Roll call:** Committee Chair, Jim Brooks, Alder. Joy Morrison, Alder. Ben Ladick
Also in Attendance: Donna Hammett, Marisa Miller, Kerry Lindroth, Dale Roberts, Dianne Duggen, Jason Sergeant, and Brian Berquist
3. **Civility Reminder**
4. **Motion to approve the agenda as presented.** Ladick/Morrison 3-0 Motion Carries
5. **Motion to waive the reading and approve the minutes as printed from the January 31st, 2023 regular Municipal Services Committee meeting.** Ladick/Morrison 3-0 Motion Carries
6. **Citizen appearances other than agenda items.**
 - None
7. **New Business:**
 - a. Quarterly review and discussion of staff approved sanitary sewer billing adjustments,
 - (Jan, Apr, Jul, Oct).
 - b. **Disconnection: April 26, 2023**-Hammett mailed 262 delinquent notice out March 10th. As of today we are down to 182 delinquent account.
 - c. **Motion to Approve Engagement Letter for Storm Water Rate Study**-Morrison/Ladick 3-0 Motion Carries
8. **Administrative Staff Report:**
 - a. **Parks & Recreation Report**- Roberts stated that the park roads are open to traffic and Anderson is working on winter clean up. Getting ready to close up ice rink for the season, may have to get new liner.
 - b. **Lake Leota Dam Project Update**-DNR is still reviewing.
 - c. **USIC Update**-Lindroth stated that they started doing locates on March 13th and aside from a couple of communication issues everything is going good.
 - d. **Update on Department/Director Next Steps**-Sergeant will be talking to staff and come up with a plan for the Department and what is needed for the next director. Mark Sendelbach as asked to step in a couple of days a week to help keep big projects on track.
 - e. **Update of Staff work 10-year CIP**-Sergeant, Roberts and Town & Country met to go over all the road projects, and priorities with the increase road tax money coming

in. This could also include Cherry, Almeron and Walker St etc. It was a good meeting and there is now a plan.

- f. **Discussion and Motion to recommend attendance to APPA Cyber Security Summit**-Brooks/Morrison 3-0 Motion Carries to send Jason Sergeant to the Summit.
- g. **STH 59 LOCAL Programs Finance Agreement Update/Discussion & Possible Motion to Recommend.** No Motion, committee would still like more information from the DOT.
- h. **AMI Project (Placeholder)**
- 1. **Current AMI count remaining Elec: 0 Water: 74 (15 appointments pending.)**
 - (a) **Water Meter Notice Letters/Disconnection Notices** –Hammett reported that we are down to 62 water meters with 20 pending appointments. Final notices were sent out the first week of March. Disconnect for water service will be April 17, 2023.

9. City Engineer Report:

- a. **Sub-division / Development Update-** Looking at closing out Westfield Meadow, Windmill Ridge, and Stonewood Ct. Settlers Grove continue to talk with us, making progress.
- b. **Roadway construction & other project updates.** –The contractor will be back to out on the final lift for Liberty St. Contractor is also coming back to fix the issue with the bricks on Main St.
- c. **TDS Permitting Updates-** Town & Country is work on this with TDS

10. WPPI:

- a. **Report from Energy Service Manager-** in Jacobson absence, Hammett presented his report: For Lineperson Appreciation Day, we are doing a coloring contest, prizes are Chamber Bucks' Solar application keep coming in, some projects are delay due to Sun Badger closure, and these are being taken over by other companies.

The Customer First Breakfast is April 13th, all invited. In the absences of Renly there is a need for someone to take his place on the WPPI Board. Mayor Duggan asked Aldr. Morrison could go to this in absences of MS Director in the interim.

ECP-Downtown flowers are order, and the 4th of July is set to start Friday. PD would like DPW to block the intersections this year for the parade.

- b. **APPA-DC Legislative Rally Recap-**Overall very good. Morrison felt it was productive, meeting with other Municipality with the same issues.

11. Old Business:

- a. **Aquatic Center, Splashpad, and Park Improvement Update** – Donations at \$750,000. The crew has been on site all winter. They are ahead of schedule at this time for the pool. The City is applying for every grant they can find at this point.
- b. The new leash law was approved, with a wording needed to be updated.

12. Upcoming Meeting Date:

a. April 25th, 2023 at 5:00 PM

13. Motion to Adjourn: Ladick/Morrison 3-0 6:27 PM

James Brooks, Committee Chair

Please turn off all cell phones and electronic devices before meeting commences. If you have any special accessibility issues, please contact Evansville City Hall at 608-8782-2266 prior to the scheduled meeting. Thank you.